



Kirkland Parks

experience it!

City of Kirkland
123 Fifth Avenue
Kirkland, WA 98033
425-587-3330

FieldRentals@kirklandwa.gov

PERMIT #10216

Authorized On: 02/24/2023 05:57 PM

Location

Henry David Thoreau
Elementary
8224 NE 138th
Kirkland, WA 98034

Permit Holder

Kirkland National Little
League
PO Box 893
Kirkland, WA 98033

Authorized Agent

Nicolle Osborn
425-587-3300
eparks@kirklandwa.gov
<https://www.kirklandwa.gov/Government/Departments/>

RESERVATIONS

| Location | Facility | Date | Time | Hours | Estimate |
|--------------------------------|----------|--------------------|-------------------|-------|----------|
| Henry David Thoreau Elementary | Field 1 | Wed, Mar 1st 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Mar 1st 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Mar 2nd 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Mar 2nd 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Mar 6th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Mar 6th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Mar 7th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Mar 7th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Mar 8th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Mar 8th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Mar 9th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Mar 9th 2023 | 04:30 PM-06:30 PM | 2.00 | \$12.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Mar 13th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Mar 13th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Mar 14th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Mar 14th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Mar 15th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Mar 15th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Mar 16th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Mar 16th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Mar 20th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Mar 20th 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |

| Location | Facility | Date | Time | Hours | Estimate |
|--------------------------------|----------|--------------------|-------------------|-------|----------|
| Henry David Thoreau Elementary | | | | | |
| Henry David Thoreau Elementary | Field 1 | Tue, Mar 21st 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| | Field 2 | Tue, Mar 21st 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Mar 22nd 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Mar 22nd 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Mar 23rd 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Mar 23rd 2023 | 04:30 PM-07:00 PM | 2.50 | \$15.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Mar 27th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Mar 27th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Mar 28th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Mar 28th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Mar 29th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Mar 29th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Mar 30th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Mar 30th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Apr 3rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Apr 3rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Apr 4th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Apr 4th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Apr 5th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Apr 5th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Apr 6th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Apr 6th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Apr 17th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Apr 17th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Apr 18th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Apr 18th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Apr 19th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Apr 19th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Apr 20th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Apr 20th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Apr 24th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Apr 24th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Apr 25th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Apr 25th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Apr 26th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Apr 26th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Apr 27th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |

| Location | Facility | Date | Time | Hours | Estimate |
|--------------------------------|----------|--------------------|-------------------|-------|----------|
| Henry David Thoreau Elementary | | | | | |
| Henry David Thoreau Elementary | | | | | |
| Henry David Thoreau Elementary | Field 2 | Thu, Apr 27th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, May 1st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, May 1st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, May 2nd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| | Field 2 | Tue, May 2nd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| | Field 1 | Wed, May 3rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, May 3rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, May 4th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, May 4th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, May 8th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, May 8th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, May 9th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, May 9th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, May 10th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, May 10th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, May 11th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, May 11th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, May 15th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, May 15th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, May 16th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, May 16th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, May 17th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, May 17th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, May 18th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, May 18th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, May 22nd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, May 22nd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, May 23rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, May 23rd 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, May 24th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, May 24th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, May 25th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, May 25th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, May 30th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, May 30th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, May 31st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, May 31st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |

| Location | Facility | Date | Time | Hours | Estimate |
|--------------------------------|----------|-------------------|-------------------|---------------|------------|
| Henry David Thoreau Elementary | Field 1 | Thu, Jun 8th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Jun 8th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Thu, Jun 1st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Thu, Jun 1st 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Mon, Jun 5th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Mon, Jun 5th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Tue, Jun 6th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Tue, Jun 6th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 1 | Wed, Jun 7th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| Henry David Thoreau Elementary | Field 2 | Wed, Jun 7th 2023 | 04:30 PM-07:30 PM | 3.00 | \$18.00 |
| | | | | TOTAL: | \$1,788.00 |

Facility Use Permit - Permit Conditions

1. Disclaimer/Condition for City of Kirkland Facility Use Permits During Public Health Crisis Resulting From COVID-19

- The issuance of this permit shall not be construed to be a permit for or approval of any violation of any ordinance or order of the City of Kirkland, of any state or federal law, or of any order, proclamation, guidance advice or decision of Public Health: Seattle and King County, the Washington State Department of Health (DOH) and the Washington State Governor and Legislator.
- To the extent the issuance of this permit is interpreted to allow activity during any period of time when such activity is prohibited or restricted, this permit shall not authorize such activity and shall not be valid.
- The City of Kirkland is authorized to suspend or revoke this permit if it is determined to be issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any City of Kirkland ordinance, regulation or order, state or federal law, or any order, proclamation, guidance or

2. The Renter will use the premises listed above for the purpose identified on the application and incorporated herein by this reference. No other use or activity shall be undertaken on the premises without the express written authorization of the City. The Renter shall not use the premises for any unlawful purpose.
3. The Renter listed on this permit assumes all responsibility for the event, including knowledge and adherence to all facility rules and guidelines. City of Kirkland Athletic Use Policies can be found at <http://www.kirklandwa.gov/Assets/Parks/Parks+Docs/Athletic+Field+Policy.pdf>. Lake Washington School District Facility Use Policies can be found at <http://www.lwsd.org/util-community/building-use>.
4. Reservation times are strictly adhered to. The above described facility(s) shall be rented for the dates and times identified. Please do not arrive earlier or stay later than your reservation time. Set up and clean-up must be within your reserved time.
5. Renter is responsible for setting up, cleaning up, and leaving the facility as they found it. Renter will be responsible for any damage to the premises as a result of Renter's use, over and above normal wear and tear.

This agreement may be terminated only (a) with consent of both parties, or (b) upon default or noncompliance by the renter, or (c) where the Renter's use has caused damages to the premises or results in an immediate danger to person or property, or (d) in the event of an emergency rendering the premises unavailable for use and beyond the control of the City. In any case, termination shall be effective immediately upon the giving of notice.

6. The City of Kirkland reserves the right to cancel any event/activities if the renter violates any rules or guidelines and may be prohibited from using the facility in the future. In the event of non-compliance, the City of Kirkland reserves the right to immediate termination of this agreement. The City of Kirkland also reserves the right to cancel this reservation if it should conflict with a department program or if the facility becomes unavailable due to other city needs.
7. Park/Facility rules must be followed at all times.
 - Alcoholic Beverages or appearance of intoxication is not allowed at any City of Kirkland Parks or Lake Washington School District fields.
 - No Food, Drinks, Gum, Sunflower seeds or Tobacco allowed on Sports Fields. (Water Bottles are permitted) Pets are not allowed on sports fields.
 - Pets must be on leash at all times.
 - Use of Live &/or amplified music (including bull horns, boom boxes, etc.) is subject to written approval by the Parks & Community Services Department.
 - No Alterations of any kind may be made to the sports fields. No stakes or permanent markings allowed.
 - Customer shall not hang banners, balloons or signs without the written approval by the Parks & Parks and Community Services Department.
 - No Vehicle access is allowed in the park outside of the designated parking area at any time.
 - Metal cleats are not allowed on synthetic turf. Additional requirements are posted at the field and must be adhered to.
8. The City of Kirkland does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the renter, its member, or those attending the event. If permitted



individual/organization is required by the City to be covered by general liability insurance, the permit holder is responsible for obtaining and maintaining insurance coverage and providing the current proof of insurance to the City.

9. Use of all fields except for Lee Johnson must be completed by dusk, regardless of the time listed above. Use of Lee Johnson Field must be completed by 11:00pm.

10. Lake Washington School District staff may bump field renter by request. If requested by District staff, renter is required to cease use immediately.

11. If access assistance is needed before 5pm weekdays, call 425.587.3330. After 5pm, weekends and holidays, for City sites, call the Parks Crew at 425-864-3431.

12. The use of peripheral items or equipment, such as scoreboard controls, P.A. systems, and City equipment/tools will be by special request only with advanced notice. Only users authorized by the City may operate any peripheral equipment.

13. City and District staff determine field closures/rainouts, however Renter is responsible for cancelling use when a field is saturated, when the use may cause damage, or when a field is already damaged. Use of a closed field is prohibited.

- The City of Kirkland Ball Field Rainout Hotline number is 425.587.3345. The hotline is updated daily for game uses only at Lee Johnson Field, 132nd Square Park, Crestwoods, Everest and Juanita Beach by 8:00 a.m. and again on questionable weather days, if necessary, at:
 - Weekdays - 1:00 p.m., 3:00 p.m. and/or 6:00 p.m.
 - Weekends - 11:00 a.m., 2:00 p.m. and/or 5:00 p.m.

Permit Cancellation/Change Policy

- Cancellations/changes must be received in writing by email to eparks@kirklandwa.gov.
 - Written notice received 90+ days prior to event will be refunded 100% of all rental fees less a \$25 Administrative Fee.
 - Written notice received at least 30 days in advance of the rental will receive a 50% refund of the hourly rental fees and all game prep and light fees, less a \$25 Administrative Fee.
 - Written notice received less than 30 days in advance, no refund will be provided.

HOLD HARMLESS AGREEMENT: The undersigned shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Undersigned Contractor in the use of the facilities or equipment under this permit, except for injuries and damages caused by the sole negligence of the City.



Renter Signature

__Mar 1, 2023__
Date

For the City of Kirkland

Date